### HAJ COMMITTEE OF INDIA

(Constituted under the Act of Parliament No.35 of 2002)

### **Under Ministry of Minority Affairs**

**Guidelines for Haj 1439 (H) - 2018 (C.E.)** 

Haj Committee of India (hereinafter referred to as HCoI), statutory body constituted under the Haj Committee Act, 2002 (No.35 of 2002) issues these Guidelines for pilgrims of Haj-2018. The pilgrims should read the Guidelines carefully before filling the Haj Application Form (hereinafter referred to as HAF).

#### 1. **GENERAL INFORMATION**:

- i) The work related to management of Haj pilgrimage has been transferred from Ministry of External Affairs to Ministry of Minority Affairs w.e.f. **1st October, 2016.**
- ii) Various agencies are assigned different roles in making arrangements for Haj. HCol is empowered to make arrangements for the pilgrims only in India under the present norms. Consulate General of India in Jeddah (hereinafter referred to as CGI) has the responsibility to look after the pilgrims and to redress their grievances on reaching Jeddah / Madinah Munawwarah airport and while they are in the Kingdom of Saudi Arabia (hereinafter referred to as KSA). Ministry of Civil Aviation is the nodal agency responsible for air transportation of pilgrims and their belongings to and from the KSA. HCol is committed to monitor the facilities made available to the pilgrims and, hence, any shortcomings may be brought to its attention.
- iii) In the conduct of Haj affairs, HCol has administrative relations with the State / Union Territory Haj Committees (hereinafter referred to as SHCs) only and NOT with any private individual, agency or association. Pilgrims should not fall prey to any such individual, agency or association claiming to work for or on behalf of HCol.
- iv) The details of amounts to be paid by pilgrims through bank, are notified by the HCoI on its website, through Circulars to SHCs and by SMS. No amount is to be paid to any private individual, agency or association. Pilgrims should not believe the claims of such elements and report such instances to the Chief Executive Officer, Haj Committee of India, Bait-ul-Hujjaj (Haj House), 7-A, M. R. A. Marg, (Palton Road), Mumbai 400001 directly on Fax No. (022) 22630461.
- v) The Shia pilgrims who opt for JOHFA as Meeqat should mark the same in the HAF, for which they will be required to pay an additional amount which will be intimated separately.

#### 2. "ONCE IN A LIFE TIME HAJ THROUGH HAJ COMMITTEE OF INDIA":

An individual can perform Haj through HCol only "once in a life time". However, a Repeater pilgrim is eligible as a Mehram of a female pilgrim or companion of age 70+ pilgrim, if no other Mehram / Companion (who has not performed Haj through HCol) is available and if he/she pays actual airfare as decided by Ministry of Civil Aviation. In case, the lady pilgrim or age 70+ pilgrim cancel their pilgrimage, then the seat of such Repeater pilgrim shall also be cancelled automatically. Such Repeater pilgrims have to submit a declaration in the prescribed format attached to the Guidelines.

#### 3. **AVAILABILITY OF HAFs WITH GUIDELINES:**

The booklet containing Guidelines and HAF for Haj 1439 (H) – 2018 (C.E.) can be obtained from the SHCs free of cost or can be downloaded from <u>hajcommittee.gov.in</u> HAF can be filled and submitted online at <u>hajcommittee.gov.in</u>. or through android mobile app "HAJ COMMITTEE OF INDIA" available on Playstore. For manual submission, photocopies of HAF can also be used.

#### 4. **ELIGIBILITY FOR HAJ**:

Any citizen of India who is a Muslim, can apply for Haj except:

- i) Any person not in possession of **machine readable** valid Indian international passport issued on or before **7th December**, **2017** and valid at least upto **14th February**, **2019**.
- ii) A person who has already performed Haj in any earlier year through HCol. Thus there is a **ban on Repeaters** (exceptions are mentioned in para 2 above).
- iii) Those who do not have the mental or physical health to perform the pilgrimage.
- iv) Persons whose legs are amputated, who are crippled, handicapped, lunatic or otherwise physically/mentallyincapacitated.

- v) Those afflicted with polio, tuberculosis, congestive cardiac & respiratory ailment, acute coronary insufficiency, coronary thrombosis, mental disorder, infectious leprosy, AIDS or any other communicable disease / disability.
- vi) Ladies in advanced stage of pregnancy, especially those who are in such a stage at the time of outbound flight to the KSA.
- vii) Ladies not accompanied by Sharai Mehram except Ladies above 45 years of age, who wish to go for Haj but do not have a Male Mehram and their school of thought (Maslak) permits are allowed to travel in group of four (4). The group of such ladies should remain four (4) at all stages of Haj journey.
- viii) A person against whom any Court has issued an order prohibiting him/her to travel abroad.

#### 5. SUBMISSION OF PASSPORT:

5.1 With regard to dates for submission of passport, applicants are grouped as follows:

#### **Group One:**

All applicants from:

- a) Assam, Bihar, Jharkhand, Punjab, Tripura and West Bengal; and
- b) Reserved Category (age 70+ with companion)

shall submit HAF along with original passport and one photograph attached to the back of passport with adhesive tape.

**NOTE:** Submission of original passport along with HAF does not guarantee selection. If the number of applicants exceeds the State/ UT quota, selection will be done through Qurrah (draw of lots), even in these cases.

#### **Group Two:**

All applicants other than those covered in Group One above, shall submit HAF along with a self attested copy of passport. Those who get provisionally selected in Qurrah, must submit their original passport and one photograph, attached to the back of passport with adhesive tape within one week after Qurrah to their respective SHC. Failure to submit the passport by the specified date will lead to cancellation of provisional selection.

#### 5.2 Extended date for submission of passport :

On specific request of the applicants of either Group One or Group Two (para 5.1 above), the date of submission of original passport will be extended upto **15th April**, **2018** in following cases;

- a) Non-resident Indians (NRI);
- b) Frequent flyers;

c) Umrah pilgrims;

- d) Officials;
- e) Visit to foreign countries on medical grounds, family visits etc.

The request for late submission should be made in writing, citing valid reason supported with documentary proof including self attested copies of passport, working / residence Visa, Employment letter etc. It may be noted that such extension will be permitted only to the individual concerned and not to co-applicants who must submit the original passports by the specified dates. It may however be noted that Haj Visas will be obtained only after receiving passports of all applicants of a Cover. Failure to submit the passport within the extended time will lead to cancellation.

NOTE: There shall be no extension in the last date for payments of Haj amounts.

#### 5.3 Non – return of passport before Haj:

As a general rule, passport once submitted to HCoI will not be returned to selected pilgrims. In any case, passport having Haj Visa endorsed on it shall not be returned to any pilgrim under any circumstances.

#### 6. **HOW TO APPLY**:

#### I) Cover:

a) Cover refers to the applicants applying together as a group. Only close family members or near relatives should apply in a single Cover.

- b) The Cover head shall be an adult male only and he shall be responsible for payments of all the applicants included in the Cover.
- c) The accommodation category for all applicants under one Cover has to be same. The pilgrims of a Cover shall have to travel together. In no case a Cover shall be split.
- d) If the Cover head cancels his application for Haj, he should indicate name of another male member from the Cover, as new Cover head.
- e) If a male applicant, who is "Mehram" of a female applicant in the Cover, cancels his application, he must indicate the name of another male member of the Cover, as "Mehram" of the said female applicant along with relationship between them. Otherwise application(s) of the female applicant(s) shall also stand cancelled. Substitution of Mehram of a female applicant by a Male member who is not a part of the Cover can be allowed only in case the original Mehram cancelled his application due to unavoidable reasons such as death, medical reason etc.
- f) The size of the Cover shall be minimum 1 (one) and maximum 4 (four) adults + 2 (two) infants. (If the number of family members exceeds four, applications should be made in more than one Cover.)

NOTES:

- 1) Infants are those applicants who would complete 2 years of age by **30th September, 2018** or by the date of arrival of last inward Haj Charter Flight, whichever is earlier. Infant travel is not free of cost and they will be charged 10% of airfare (as decided by Ministry of Civil Aviation, which will be communicated in due course).
- 2) All applicants other than infants as defined above shall be treated as adult and shall be charged full Airfare. Haj Amount has to be paid by them accordingly.

#### ii) Cover Number:

Cover number is a unique computer generated number obtained from the IHPMS software, after verification of data entry and relevant documents of pilgrims by SHC. The Cover number is intimated to the head of the Cover by the SHC. This Cover number must be used by the Applicants as reference in all further correspondence. As no HAF will be considered for qurrah without Cover Number, pilgrims must obtain it from SHC.

#### iii) Application:

- (b) HAF can also be filled and submitted manually.
- (c) HAF should be filled in ENGLISH BLOCK LETTERS only.
- (d) Applicant's latest photograph should be pasted on HAF.

#### iv) Proof of Residence:

If present address is same as recorded in passport, copy of passport will be sufficient and no other document will be required. In other cases self attested copy of any one of the following has to be enclosed with the HAF:-

1) Ration Card

Driving License

3) Electricity Bill

4) Telephone Bill (Land-line)

5) Water Bill

- 6) Gas Connection
- 7) Election Commission Photo ID Card
- 8) Income Tax Assessment Order.

9) Bank Pass Book

- 10) Aadhar Card
- 11) Employee's Identity Card issued by any Government office

#### v) Non refundable Processing Fee:

For each applicant, other than infant, a non-refundable processing fee of Rs.300/- is to be paid

- (a) online at hajcommittee.gov.in; or
- (b) at any branch of State Bank of India into HCol's A/C No.35398104789 "HAJ PILGRIM PROCESSING FEE"; or
- (c) at any branch of Union Bank of India into HCoI's A/C No.318702010406010

#### "HAJ PROCESSING FEE ACCOUNT".

For payment at Bank branch, use pink colour pay-in-slip attached in this booklet or download from website.

**NOTE**: Rs.200/- out of the non-refundable processing fee will be paid to SHCs.

- vi) The name and other particulars of the nominee, who has to be contacted in case of exigencies in India / KSA should be recorded distinctly at the appropriate place in the HAF. The nominee should be a close relative of the applicant, because such nominee will receive any refund/payment due, on account of the deceased pilgrim.
- vii) The option for accommodation category should be recorded carefully as the option once exercised will not be changed. [For Haj-2017, the total amount for Aziziya was Rs.2,00,000/(approx.) and for Green was Rs.2,34,000/- (approx)]. The approximate amounts in Saudi Riyals spent on each pilgrim in Saudi Arabia (other than Airfare) for Haj 2017 is as under:-

Sr.No.	Particulars (items of expenditure incurred for Haj-2017)	Green (Amount in SR)	Azizia (Amount in SR)
1.	Makkah Accomodation	4,500	2,580
2.	Madinah Accomodation	700	700
3.	Additional Service Charges Mak-Mad / Mad-Mak Buses for luggage	50	50
4.	Transportation Charges	347.50	347.50
5.	Payment to United agnecies towards Tawafa establishment service charges	594	594
6.	Charges as per additional service agreement	1,050	1,050
7.	Insurance Charges	15	15
8.	supply of 5 Lit. Zam Zam Can	10	10
9.	1% additional accomodation as per Saudi Rules	23.50	23.50
10.	Over heads / Contingencies per Pilgrim in the Kingdom of Saudi arabia & India	50	50
11.	Train Fare	250	250
12.	Cash amount in Saudi Riyal to be paid to the Pilgrims before departure	2,100	2,100
	Total SR	9690	7770
	Total INR (@ Rs.17.3950 per SR)	1,68,557/-	1,35,159/-

Total Haj amount collected from pilgrim = Expenditure on above items in SR. + SR.2,000 towardsVisaFees from Repeaters, who have performed Haj or Umrah during last three years + Airfare on actuals + Airport & Service Taxes + Rs.1,000/- as Miscellaneous Dues as per details mentioned below:-

= Rs.400/- ges (SHC) = Rs.100/- = Rs.150/- = Rs.200/- = Rs.150/-
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**Note:** The cost mentioned in the Guidelines are liable for change as per charges announced by the concerned agencies from time to time.

- viii) Correct address should be indicated in the HAF. False declaration will lead to rejection of application and forfeiture of the amounts deposited.
- ix) Applicants should give their valid mobile number on which they will be able to receive the SMS's and alerts sent by HCoI. This mobile number must be authorized to receive SMS's and alerts sent by HCoI, by proper intimation to Do Not Disturb (DND) registry.
- x) In the HAF, the details of Cover head's account maintained in a bank having IFS Code must be furnished to facilitate refund, if any, as refund shall be processed electronically i.e. through RTGS / NEFT only. A cancelled blank cheque or copy of first page of bank passbook, is to be enclosed in support.

#### xi) Solemn Declaration:

Applicants shall submit a Solemn Declaration on plain paper with signature, in the prescribed format attached with the Guidelines. The format should be used as per category opted (Reserved / General).

#### xii) Enclosures:

With HAF, the applicants shall enclose self-attested copies of following documents:-

- a) Original Passport / Copy of passport, as applicable (see para 5.1 above).
- b) Proof of address [see para 6 (iv) above].
- c) Cancelled blank bank cheque or copy of first page of bank passbook.
- d) Pay-in-slip indicating payment of processing fee.
- e) Solemn Declaration(s) on plain paper.
- f) Photograph.
- xiii) Envelope containing HAF should be superscribed as "Application for Haj 1439 (H) 2018 (C.E.)" and submitted / sent so as to reach the Executive Officer of the SHC concerned on or before 7th December, 2017.
- **xiv)** If the HAF is submitted without the enclosures and documents, required as per these Guidelines, it shall be treated as incomplete and shall be summarily rejected.

#### 7. RESERVED CATEGORY:

#### 7.1 **Conditions**:

- i) Only those applicants shall be eligible for Reserved Category, who have NEVER performed Haj in their entire life time, either through Haj Committee of India or Private Tour Operator or by any other means (but excluding official Haj duty).
- ii) In case the number of applications under Reserved Category received in a State/UT, exceeds the quota allocated to the State/UT, then Qurrah (draw of lots) will be conducted within the Reserved Category. Therefore, even in Reserved Category, no applicant can claim selection as a matter of right.
- iii) The Reserved Category applicants shall submit a Solemn Declaration in the given format on plain paper with signature.
- iv) Registration under the Reserved Category, shall be final only after the details and documents etc. furnished by the applicant have been verified by the SHC and HCol.

#### 7.2 Reserved Category: 70 + Applicants:

i) An applicant who completes 70 years or more as on 14th November, 2017 (i.e. applicants who
were born on or before 15th November, 1947), along with ONE companion will be registered under
this category.

- ii) Companion is a MUST and no 70 + applicant alone will be registered under this category.
- iii) The companion should be an immediate relative namely Husband/ Wife/ Brother / Sister / Son / Daughter or Grandson / Granddaughter or Son-in-law / Daughter-in-law or Nephew / Niece. No other relation will be allowed to travel as companion.
- iv) Neither the 70+ pilgrim, nor his / her companion will be allowed to travel alone. If the application of the 70+ pilgrim is cancelled for whatever reason, the application of the companion shall get cancelled automatically. Substitution of companion by a person who is not a part of the Cover can be allowed only in case of death of original companion.
- v) If husband and wife are travelling in a cover under Reserved Category, and both are above 70 years of age, they will be allowed one companion, who will be blood relative of the pilgrims.

**NOTE:** The benefit of Reserved Category will not be applicable to invalid applications. In case a Cover comprises pilgrims falling under Reserved Category and General Category, the Cover shall be registered under General Category.

#### **WARNING:**

IN THE FOLLOWING CASES, ALL APPLICATIONS SHALL BE CANCELLED AT ANY STAGE OF HAJ APPLICATION PROCESSING. SUCH AN APPLICANT SHALL NOT BE ALLOWED TO PROCEED FOR HAJ AND SHALL BE OFF-LOADED EVEN AT THE EMBARKATION POINT. THE ENTIRE AMOUNT DEPOSITED BY SUCHAPPLICANTS SHALL BE FORFEITED. BESIDES, SUCHAPPLICANTS MAYALSO BE PROSECUTED:-

- I) AN APPLICANT WHO HAS DECLARED WRONG ADDRESS, OR HAS APPLIED MORE THAN ONCE IN ONE OR MORE STATE / UNION TERRITORY FOR HAJ-2018.
- II) AN APPLICANT OF GENERAL CATEGORY WHO FURNISHED FALSE INFORMATION OR CONCEALED THE FACT OF HAVING ALREADY PERFORMED HAJ THROUGH HCol.
- III) AN APPLICANT OF RESERVED CATEGORY WHO FURNISHED FALSE INFORMATION OR CONCEALED THE FACT OF HAVING ALREADY PERFORMED HAJ THROUGH HCol OR PRIVATE TOUR OPERATOR OR BY ANY OTHER MEANS.

#### 8. SUBMISSION OF HAF AND CLOSING DATE:

#### 8.1 Online Submission:

- Detailed instructions are given on HCol's website <u>hajcommittee.gov.in</u>.
- ii) Guidelines for Haj 1439 (H) 2018 (C.E.) will be applicable for online applicants also.
- iii) After submitting online application, a copy of the HAF with documents has to be submitted to SHC.
- iv) SHC will scrutinize and verify the details filled online before generating Cover number.

#### 8.2 Manual Submission:

The HAFs must be deposited with or sent to the SHC concerned only and not directly to the HCol. Any HAF submitted directly to HCol shall be INVALID. Such HAFs' will neither be returned to the applicant nor forwarded to the SHCs' concerned.

#### 8.3 Closing Date:

The closing date for both online and manual submission shall be 7th December, 2017.

#### 9. SCRUTINY OF HAJ APPLICATION FORMS BY SHC:

- 9.1 The SHC shall ensure that the HAF is complete in all respects and is accompanied by requisite enclosures / documents etc. as enumerated in para 6 (xii). Acknowledgment shall be issued to the Cover head. The applications must be verified and signed by the Executive Officer of SHC who shall also verify the proof of residence and certify that the applicant is eligible to register under the concerned State/Union Territory quota. After verification of the applications, data should be entered into the IHPMS software and requisite documents uploaded.
- 9.2 In case of applications submitted online, SHC's shall verify the data already entered and endorse the same. The HAF alongwith documents shall also be uploaded on the IHPMS. Thereafter, acknowledgment shall be issued to the Cover head. The endorsement will be treated as certification by the Executive Officer of SHC.

#### 10. **QUOTA**:

10.1 For the next five years 2018 to 2022, the pilgrim quota for HCoI should be 70% of the total Haj Quota of India. The following procedure for allocations will be followed by HCoI:-

#### Stage - I

Out of the total number of quota allocated to India in the agreement between the Kingdom of Saudi Arabia and Government of India, 70% must be allocated to the HCoI and the remaining 30% should be allocated to PTOs.

#### Stage - II

Out of total seats allocated to HCoI under Stage-I, the seats specified for Khadimul Hujjaj (625) and Government Quota (500) shall be subtracted. The remaining seats shall be distributed across all the States and Union Territories proportion to their Muslim population.

#### Stage - III

The distribution of the different States and Union Territories Quota shall proceed as in the current policy through Qurrah or draw of lots. In case there are surplus seats generated by under-utilized quota of States, the seats shall be distributed as provided in Stages IV and V.

#### Stage - IV

The surplus seats shall first be utilized for providing upto 500 seats for Mehram. In case seats still remain after this, upto 2000 seats will be allocated to the State of Jammu & kashmir as per special measure. The remainder of the surplus seats shall be distributed among those States and Union Territories that have received 500 or less Haj Application Forms (HAF) but have not been able to satisfy all the applicants, in ascending order of the number of applicants.

#### Stage - V

The remainder of the surplus seats after Stage IV (if any) shall be allocated to the States and Union Territories in proportion to the number of applications received.

#### 11. **QURRAH**:

Qurrah refers to computerized draw of lots. In the States/Union Territories where the number of Haj Applications received exceeds their quota, pilgrims shall be selected provisionally by Qurrah conducted on the Covers. The Qurrah shall be conducted by the respective SHC on the IHPMS software which is maintained on the server of HCol. The date and other details of Qurrah shall be publicized through media by the SHC concerned. Immediately after Qurrah, the SHC concerned shall widely publicise the list of selected pilgrims in local media and shall also intimate the provisionally selected pilgrims of their selection.

#### 12. PRINCIPLES OF QURRAH:

#### A) Order of Priority:

The seats allocated to each State/UT shall be allotted to the applicants of that State/UT, in the following order of priority:

- 1) Reserved Category (Age 70+ applicants along with companion),
- 2) General Category.
- B) (i) If the number of applications under Reserved Category exceeds the quota, then pilgrims will be provisionally selected by Qurrah conducted amongst the applicants of Reserved Category. The remaining applicants of this category shall be put under reserved wait list RWL, in the order assigned by Qurrah. Then Qurrah will be conducted amongst the General Category applicants and they will be put under general wait list GWL, in the order assigned by Qurrah.
  - (ii) If the number of applications under Reserved Category is less than the quota, all such applicants shall be provisionally selected. Then pilgrims will be provisionally selected by Qurrah conducted amongst the applicants of General Category. The remaining applicants of General Category will be put under general wait list GWL, in the order assigned by Qurrah.

#### 13. <u>SELECTION FROM WAIT LISTS:</u>

- i) When seats become available due to cancellations or otherwise, the applicants in the wait list of that State / UT shall be provisionally selected strictly in the serial order, first the applicants of RWL, followed by GWL in the serial order. There shall be no jumping in the wait list.
- ii) Provisional selections shall be made only for complete Covers and in no case shall a Cover be split.
- iii) HCol shall intimate selections against cancellations to SHCs who shall inform the selected applicants.

#### 14. PAYMENTS AND CONFIRMATION:

#### A) Bank Reference Number:

All provisionally selected pilgrims will be allotted a unique bank reference number which shall be communicated by the SHC in the provisional selection letter. For depositing Advance and Balance Haj Amount, this number must be quoted compulsorily.

#### B) Payment:

Payment is to be made :-

- a) online at <u>hajcommittee.gov.in</u>; or
- b) at any branch of State Bank of India into HCol's "Haj Pilgrim Money A/C Collection A/C (Fee Type 25) A/C No. "32175020010"; or
- c) at any branch of Union Bank of India into HCol's "Haj Amount Account" A/C No. "318702010406009"

For payment at Bank branch use Green colour pay-in-slip attached in this booklet or download from website. No Bank draft / cheque / cash shall be accepted by the HCol.

#### C) Advance Haj Amount:

All the provisionally selected pilgrims shall pay Rs.81,000/-(Advance Haj Amount-Rs.80,000 plus Miscellaneous Dues-Rs1,000).

#### D) Confirmation:

After depositing the amount of Rs.81,000/-, the provisionally selected pilgrims shall submit a copy of the pay-in-slip alongwith medical certificate (as per format available in the Guidelines) to the

concerned SHC within one week of Qurrah. Pilgrim's selection shall be confirmed by the HCol upon uploading of HAFs alongwith pay-in-slip, medical certificate and their essential documents by SHC and receipt of passport, after due verification. This applies to both Group One & Group Two applicants. In case the pay-in-slip alongwith medical certificate is not submitted the Haj seat shall stand cancelled.

#### E) Balance Haj Amount:

- HCoI shall disburse SR 2100/- in cash to each pilgrim at the Embarkation Point. The foreign exchange rate for the SR 2100/- is determined through tender floated by HCoI for this purpose. Further, the payments for accommodation, qurbani (adahi coupons), transportation, and other miscellaneous items in KSA are also to be remitted in SR by HCoI. Depending on the exchange rate applicable for the disbursal/ expenditure in SR, Air-fare, taxes etc., the amount payable per pilgrim will be determined accommodation category- wise. An announcement will be made in this regard through media, website of HCoI, SHCs etc. The balance Haj Amount (total amount payable minus advance Haj amount) is to be paid by the date to be announced subsequently. Failure to make the payment by due date will lead to cancellation of seat. For Haj-2017, the total amount for Aziziya was Rs.2,00,000/- (approx.) and for Green it was Rs.2,34,000/- (approx) [break-up given on page 4].
- ii) In case of foreign exchange fluctuations resulting in increase in expenditure incurred, the same shall be recovered either from the SR 2100/-, disbursed at the time of departure, or a separate announcement will be made by HCoI requesting the pilgrims to deposit more money.
- iii) The HCol has computerized the whole Pilgrims' Movement System, including booking of Haj seat at Embarkation Point. The payment particulars are reflected in this System for every pilgrim. Seat in the flight will not be confirmed unless the applicable payments for entire cover are received by HCol within the specified dates and are reflected in the System.

#### F) Making payment does not guarantee Haj Seat:

The applicants have to abide by all the Guidelines and give complete and true information. If an applicant gets provisional / confirmed status on the basis of wrong, false or incomplete information / document, then, upon detection, the pilgrimage of such applicant can be cancelled at any stage of Haj Application processing and movement, even at the Embarkation Point. Hence merely making payment of Haj amount does not guarantee Haj.

#### G) Visa Fees for Repeaters:

As per Saudi Haj Authorities, SR.2,000 is being charged for grant of Haj Visa for Repeaters i.e. to those who have visited Saudi Arabia for the purpose of Haj or Umrah during last three years. Accordingly, additional amount of SR.2,000 extra shall be charged from all such Haj applicants to meet out this expenses.

#### 15. <u>CANCELLATION</u>:

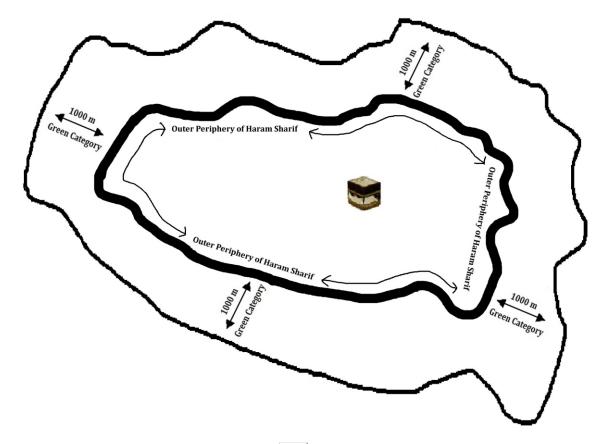
- i) If a selected applicant wants to cancel his / her journey on any ground he/she should submit a letter in the prescribed format to concerned SHC.
- ii) After receipt of requests through SHC, cancellations shall be marked in IHPMS by HCol.
- iii) Once cancellation is marked, it will NOT be revoked on any ground.
- iv) If an applicant fails to submit either passport or payment or both within the due dates, the selection will be summarily cancelled.
- v) Refunds on account of cancellations will be governed as per para 26 of these Guidelines.

#### 16. ACCOMMODATION:

#### 16.1 R. A. S. (Reserved Accommodation Scheme):

As per Saudi Regulations, accommodation has to be arranged for the pilgrims in advance through CGI. The space entitlement per pilgrim is 4 sq. meters.

- Makkah Accommodation: There are two categories of accommodation in Makkah viz. Green and Aziziya. The pilgrims are required to indicate their option in the HAF. The option once exercised shall be final and irrevocable. The accommodation particulars and charges for the two categories are as follows:
  - (a) Green: The buildings in this category will be within a distance of 1000 meters from the outer periphery of Haram Sharief (and not from Kaaba). As Haram Sharief is a very large mosque the distance from outer periphery to Kaaba would be additional 400-600 meters. Pilgrims have to either walk from their buildings to the Haram Sharief or use taxi on their own expense. NO KITCHEN FACILITY WILL BE PROVIDED IN THIS CATEGORY. As per the instruction of Saudi Authorities, cooking has been strictly prohibited in the buildings in Green Category. The pilgrims have to make their own arrangements for meals by purchasing from restaurants, hotels, etc. The amount chargeable for Green accommodation is SR 4500 per pilgrim. Due to ongoing construction work near Haram Shareif, very few accommodation buildings are available in Green category. in case, if more applicants opt for Green category, the selection shall be done through Qurrah. [During Haj-2017, only 40% pilgrims of the total applicants who opted Green Category were accommodated in Green Category]. Differential of accommodation rentals were refunded to the remaining pilgrims.
  - (b) Aziziya: Pilgrims opting for this category will be accommodated in Aziziya or similar localities which would be within about 7-8 kms from Haram Sharief. However, bus transport to Haram Sharief will be provided for the pilgrims of this category. The amount chargeable for Aziziya category, inclusive of transportation, is SR 2580 per pilgrim.



- Note: i) Besides absence of kitchen, there are neither special / extra facilities for pilgrims of Green category in accommodation units nor any preferential treatment during the stay in Madinah and Mina / Arafat / Muzdalifa.
  - ii) In case of non-availability, accommodation can be hired in altogether new category and allotted to the pilgrims who opted any of the above two categories.

#### iii) Qurrah for accommodation:

In case the number of units available in a category is less than the demand, allotment shall be made through Qurrah. The remaining pilgrims shall be accommodated in the next category available. The charges will be as per the category actually allotted.

**Madinah Accommodation :** Efforts shall be made to hire accommodation to all pilgrims in Madinah within Markaziya area.

#### 16.4 Accommodation facilities:

The accommodation hired in holy cities has the facilities as prescribed by the KSA's Regulations. The space entitlement for each pilgrim is 4 sq meters only and each pilgrim shall be provided with a mattress and a pillow. The rooms will be air-conditioned. The supply of Zam Zam to each building is by the Saudi Authorities as per their norms. Building owner's staff is responsible for maintenance and cleanliness of the premises. The pilgrims have to share the room, kitchen (only in Aziziya), toilets and wash room facilities with other pilgrims in all categories both at Makkah and Madinah. Size of a room may vary from 1 person to 20 persons. A single toilet has to be shared by not more than 12 pilgrims and not more than 30 pilgrims have to share a single kitchen (only in Aziziya). IT MAY ALSO BE NOTED THAT KITCHEN IS NOT PROVIDED IN BUILDINGS (I) IN GREEN CATEGORY IN MAKKAH AND (II) IN MADINAH. As stated in para 16.2 (a) above cooking is strictly prohibited in Green Category. As per the Saudi Arabian rules, elevators are provided only in the buildings having more than four storeys. Although it has been decided to hire buildings having lift facility, some of the pilgrims may be required to stay in second, third or fourth storey with no lift facility. The HCoI shall request CGI to preferably accommodate all the aged pilgrims on the ground or first floor.

**Note:** In Aziziya category, gas connection shall also be provided wherever allowed. However, the pilgrims have to refill the gas cylinder at their own cost, after second refill.

#### 16.5 **Exempted Category**:

Pilgrims desirous of staying in any of the Indian Rubats shall obtain an allotment letter issued by concerned Rubat authorities concerned and submit it to the HCoI on or before **30th March**, **2018**. The allotment letter received after the last date shall not be entertained and the pilgrim shall be booked under Reserved Accommodation Scheme (R.A.S.) for which applicable charges shall be payable by the pilgrim. The Rubat Authorities will issue the allotment letter as per their authorized capacity as confirmed to HCoI by the CGI. In case of any delay on the part of Rubat Authorities, the HCoI shall not be responsible and the pilgrims will be booked under R.A.S.

#### 16.6 **Accommodation in Mina:**

Mina is a valley with limited space and pilgrims have to share their living space with many others inside large tents. Pilgrims have to stay in Mina for 5-6 days. Arrangements in Mina are made through Tawafa Establishments (Moallims) and each Tawafa Establishment (Moallim) accommodates around 5000 pilgrims in his tents. Space is extremely scarce in Mina and pilgrims should carry only essential baggage with them. As per the KSA norms, a pilgrim is given space of 0.93 sq. mtrs. only just enough to place a 6x2.5 feet mattress laid on the floor (no beds are available).

#### 16.7 **Qurbani (Adahi):**

Islamic Development Bank (IDB) is the only body authorized by the Government of KSA to perform Qurbani for Haj Pilgrims. Pilgrims should not fall prey to the fraudsters in the name of Qurbani. Adahi through Islamic Development Bank (IDB) will be arranged by HCoI for the Covers who opt for it (all pilgrims of a Cover have to opt together). Option once exercised shall not be revoked.

#### 17. <u>MEDICAL SCREENING, VACCINATION AND TRAINING:</u>

As per KSA norms, medical check-up report of the pilgrims is mandatory. In order to ensure that only healthy pilgrims proceed for Hai, medical screening is to be done in two steps as follows:

#### 17.1 Step One: Fitness Certificate:

The first step medical screening is at the stage of selection. Every selected pilgrim should fill in the medical history, get himself examined and obtain Medical Screening and Fitness Certificate from a registered Medical Practitioner MBBS / Government Doctor, in the specified format. This certificate is to be submitted to the SHC alongwith pay-in-slip of Advance Haj Amount.

#### 17.2 Step Two: Health And Training (HAT) Card:

Subsequently, after selection, the Health and Training (HAT) Card has to be filled in after thorough check-up and vaccination.

#### Health And Training (HAT) Card:

Every selected pilgrim shall be provided Health and Training (HAT) Card by the SHC upon submission of Passport and Pay-in-Slip for Rs.81,000/-. The Health and Training (HAT) Card has two sides:

Front Side:	Vaccination Certificate of Polio/Meningitis Vaccine and Training Card
Reverse Side:	Medical Screening & Fitness Certificate

Every selected pilgrim should himself fill in the medical history, get himself examined and obtain Medical Screening and Fitness Certificate from a registered Medical Practitioner MBBS / Government Doctor on the Health and Training (HAT) Card. The medical history of the selected pilgrims is recorded in the HAT Card, to facilitate treatment, especially in case of emergencies. In their own interest, the selected pilgrims must bear the Health and Training (HAT) Card in their possession.

#### 17.3 **Vaccination**:

#### 17.3.1 Meningitis / Quadruple Inoculation (ACYW135):

All selected pilgrims (of age more than 2 years) are required to possess a certificate of inoculation of single dose of cerebrospinal Meningitis vaccine. Pilgrims, therefore, must get themselves inoculated against Meningitis and obtain vaccination certificate on the Health and Training (HAT) Card before proceeding for the Embarkation Point. The certificate should be signed by District Health Officer. Incomplete and bogus certificates shall not be entertained. HCoI also makes arrangement every year at Haj House in Mumbai for inoculation and issue of certificate to individual pilgrims after getting them examined by a Medical Officer. Similarly, the SHCs and District Administration make such arrangements for inoculation of the pilgrims in their respective State/Union Territories throughout the country.

#### 17.3.2 Oral Polio Vaccination:

It is mandatory for all the pilgrims to receive Oral Polio Vaccine six weeks before start of Haj journey and obtain the Oral Polio Vaccination certificate from the concerned health authorities on the Health and Training (HAT) Card. They will be given another dose of Oral Polio Vaccine at the time of their disembarkation in the KSA.

17.3.3 For obtaining Haj Visa, the information about pilgrims having got vaccinated is required to be submitted along with passport mandatorily to the Royal Consulate General of Saudi Arabia, failing which Haj Visa will not be endorsed.

#### 17.4 Training and Orientation:

It is necessary that every selected pilgrim attends the training camps and follows instructions given therein. The details of training undertaken are to be mentioned in the Health and Training (HAT) Card in the space provided for it.

#### 18. EMBARKATION POINTS:

Embarkation Point for a particular pilgrim is decided on the basis of present residential address given in the HAF and not the address mentioned in the passport. For Haj- 2018, the pilgrims will be charged Airfare on actual basis as decided through tender by MoCA. However, Pilgrims can choose the nearest economical Embarkation Point (EP), if they so desire as per the following table. The last year's actual basic fare(including Airport charges and services tax) indicated in the following table are only for Guidance of the Pilgrims. Please note that these fares are only indicative and actual Airfare for Haj-2018 may differ from these depending on the rate discovered through Air Charter bidding. No change of Embarkation Point is permissible, however, in case of number of passengers travelling from an Embarkation Point goes above or below the economic operation of the Air Charter services, the HCoI reserves the right to re-allocate the passengers to any other Embarkation Point in the interest of smooth Air Charter operations. The Embarkation point shall also be the disembarkation point on return journey. There shall be one Embarkation Point for a Cover. The pilgrims have to choose the Embarkation Point as specified in column no.3 and 4 in front of their district and has to pay accordingly.

[Example]: Pilgrims of Srinagar have to choose Embarkation Point between Srinagar and Delhi. If they choose Srinagar, then Airfare will be approximately Rs.1,09,692/- per person and if they choose Delhi then the Airfare will be approximately Rs.73,697/- per person. Pilgrims of Srinagar shall not select any other Embarkation Point except Srinagar or Delhi. Embarkation Point once selected can not be changed later on as tendering will be done accordingly.

Sr. No.	State/U.T./Districts Covered	Embarkation Point (Optional) with Haj-2017 Airfare (including Airport Charges & Taxes)	Embarkation Point (Basic) with Haj-2017 Airfare (including Airport Charges & Taxes)
(1)	(2)	(3)	(4)
1	Jammu & Kashmir.	NEW DELHI Rs. 73,697/-	SRINAGAR Rs. 1,09,692/-
2	Assam, Meghalaya, Manipur, Arunachal Pradesh & Sikkim.	KOLKATA Rs. 83,027/-	GUWAHATI Rs. 1,15,646/-
3	Jharkhand.	KOLKATA Rs. 83,027/-	RANCHI Rs. 1,07,275/-
4	Bihar.	KOLKATA Rs. 83,027/-	GAYA Rs. 1,13,680/-
5	Madhya Pradesh (Alirajpur, Badwani, Burhanpur, Dewas, Dhar, Indore, Jhabua, Khandwa, Khargone, Mandsaur, Neemuch, Ratlam & Ujjain Distris)	MUMBAI Rs. 58,254/-	INDORE Rs. 97,233/-
6	Madhya Pradesh (Anuppura, Ashok Nagar, Betul, Bhind, Bhopal, Datiya, Chhatarpur, Damoh, Dindori, Guna, Gwalior, Harda, Hoshangabad, Jabalpur, Katni, Morena, Narshingpur, Panna, Raisen, Rajgarh, Rewa, Sagar, Satna, Sehore, Shahdol, Shahjapur, Sheopur Kalan, Shivpuri, Sidhi, Singrauli, Tikamgarh, Umaria & Vidisha Districts).	MUMBAI Rs. 58,254/-	BHOPAL Rs. 95,328/-
7	Mangaluru (DK), Chikkamagaluru, Hassan, Kodagu & Udupi Districts of Karnataka State.	BENGALURU Rs. 71,586/-	MANGALURU Rs. 1,05,356/-
8	Goa and Uttar Kannada & Belagavi Districts of Karnatka State.	MUMBAI Rs. 58,254/-	GOA Rs. 81,536/-
9	Maharashtra (Aurangabad, Beed, Hingoli, Jalna, Latur, Nanded, Osmanabad, Parbhani and Ahmed Nagar Distrits).	MUMBAI Rs. 58,254/-	AURANGABAD Rs. 87,460/-
10	Uttar Pradesh [Eastern Districts viz Allahabad, Azamgarh, Ballia, Deoria, Chandauli, Ghazipur, Gorakhpur, Jaunpur, kushambi, kushi Nagar, Mau, Maharaj Ganj, Mirzapur, Sant Ravidas Nagar, Sonbhadra & Varanasi].	LUCKNOW Rs. 80,966/-	VARANASI Rs. 92,387/-

11	Rajasthan.	JAIPUR Rs. 83,216/-	JAIPUR Rs. 83,216/-
12	Chhattishgar, Maharashtra (Akola, Amravati, Bhandara, Buldhana, Gondi Chandra pur, Gadchiroli, Nagpur, Wardha, Washim & Yavatmal Distrits of Vidharbha Region) and Madhya Pradesh (Balaghat, Chindwada, Mandla & Seoni Districts).	NAGPUR Rs. 70,972/-	NAGPUR Rs. 70,972/-
13	Delhi, Punjab, Haryana, Himachal Pradesh, Chandigar, Uttarakhand,& Uttar Pradesh, [Western Districts viz Agra, Aligarh, Baghpat, Bhimnagar, (Sambhal), Bijnore, Buland Shahar, Firozabad, Gautam Budh Nagar, Ghaziabad, Jyotiba Phule Nagar, Mahamaya Nagar, (Hathras), Mathura, Meerut, Moradabad, Muzaffarnagar, Panchsheel Nagar (Hapur), Prabudh Nagar (Kairana, Shamli), Rampur & Saharanpur].	NEW DELHI Rs. 73,697/-	NEW DELHI Rs. 73,697/-
14	Maharashtra (Dhule, Jalgaon, Kolhapur, Mumbai, Nandurbar, nasik, pune, Raigad, Ratnagiri, Sangli, Satara, Sindhudurg, Solapur & Thane Districts), Daman & Diu and Dadra & Nagar Haveli.	MUMBAI Rs. 58,254/-	MUMBAI Rs. 58,254/-
15	West Bengal, Odisha and Tripura.	KOLKATA Rs. 83,027/-	KOLKATA Rs. 83,027/-
16	Karnataka, (Bagalkot, Bengaluru Rural, Bengaluru Urban, Ballari, Vijayapura, Haveri chamraj Nagar, Chikbalapur, Chitradurga, Davangerem, Dharwad, Kolar, Gadag, Kopal, Mandya, Mysuru, Ramanagaram, Shivamogga & Tumakuru Districts) and Anantpur & Chittoor Districts of Andhraprades State.	BENGALURU Rs. 71,586/-	BENGALURU Rs. 71,586/-
17	Andhr Pradesh & Telangana (Adilabad, Cuddapah, East Godavari, Guntur, Hyderabad, Kadapa, Karim Nagar, Khammam, Krishna, Kurnool, Mahabub Nagar, Medak, Nal Gonda, Nellore, Nizamabad, Patan Chiru, Prakasam, Rangareddi, Sangareddy, Secunderabad, Srikakulam, Vishakhapatnam, Vizianagaram, Warangal & West Godavari Districts) and Bidar, Kalaburagi, raichur & Yadgir Districts of Karnataka State.	HYDERABAD Rs. 65,655/-	HYDERABAD Rs. 65,655/-
18	Kerala, Lakshdweep & Mahe (Puducherry)	COCHIN Rs. 76,372/-	COCHIN Rs. 76,372/-
19	Tamil Nadu, Puducherry, Andaman & Nicobar.	CHENNAI Rs. 83,832/-	CHENNAI Rs. 83,832/-
20	Gujarat.	AHMEDABAD Rs. 63,135/-	AHMEDABAD Rs. 63,135/-
21	Uttar Pradesh [Central Districts viz Ambedkar Nagar, Auraiya, Badaun, banda, Bahraich, Balrampur, Barabanki, Bareilly, Basti, C.S.M. Nagar, (Amethi), Etah, Chitrakoot, Etawah, Faizabad, Farrukhabad, Fatehpur, Gonda, Hameerpur, Hardoi, Jalaun, Jhansi, Kannauj, Kanpur, Kasganj, Lakhimpur Kheri, Lalitpur, Lucknow, Mohaba, Mainpuri, Pilibhit, Pratap Garh, Rae Bareilly, Ramabai Nagar (Kanpur Dehat), Sant Kabir Nagar, Shahjahanpur, Shravasti, Siddharth Nagar, Sitapur, Sultanpur & Unnao].	LUCKNOW Rs. 80,966/-	LUCKNOW Rs. 80,966/-

#### 19. <u>FLIGHT</u>:

#### 19.1 Flight Allotment:

- a) Flight allotment will be intimated to the pilgrims 7 days in advance by SMS and Departure Intimation Card will be sent by post. The flight allotted can also be seen on the website of HCol, <a href="https://haicommittee.gov.in">haicommittee.gov.in</a>. Pilgrims may note that they have to travel by the allotted flight as per schedule and requests for change in flight dates shall not be considered.
- b) HCol reserves the right to cancel or transfer the seats from one flight to another flight, if situation so warrants. The date given in Departure Intimation Card is tentative and the seat shall be confirmed only on the basis of availability of seats in a particular flight after reporting of the pilgrims in the Haj Camp Office at the Embarkation Point. Pilgrims are advised not to agitate in respect of flight date while reporting.
- c) The pilgrims and their relatives must co-operate with the officials of the SHC and HCoI and maintain a decent behaviour. Misbehaviour of the pilgrim or their relatives, with officials on duty in Haj Camp Office will attract legal action against them as also cancellation of Haj journey.
- d) In case of flight delays / cancellations, the Airlines shall provide snacks / food / transit accommodation etc as per the relevant laws / rules / conventions.
- e) Pilgrims whose flights are confirmed but who do not report at the respective Embarkation Point/ Airport at the scheduled flight time shall not be allowed to travel by any subsequent flight, except in unavoidable circumstances that too when seat is available and only on payment of one-way air fare.
- f) Charter tickets are non-transferable. All pilgrims are issued round-trip outward/ inward tickets in specified flights on specified dates. No cancellation or change or transfer will therefore be allowed on return flights.

#### 19.2 Commencement of Flights:

The flights to Madinah / Jeddah are likely to commence from **11.07.2018** and conclude on **13.08.2018**.

### 19.3 **Return Flights**:

- 19.3.1 The return flights would commence from **24.08.2018** and conclude on **26.09.2018**. The return boarding pass is issued to the pilgrims at the time of embarkation on outward journey itself. The dates of return journey from Jeddah / Madinah Munawwarah are allotted strictly in the order of pilgrims' arrival at Madinah Munawwarah / Jeddah. Pilgrims are advised to note their return dates mentioned on the return boarding pass and report at Jeddah / Madinah Munawwarah Airport eight (8) hours in advance of the departure time of their flight.
- 19.3.2 Although the date given on the return boarding pass is final, the pilgrims may confirm the same at Indian Haj Pilgrims Office, Makkah Mukarramah or Indian Haj Pilgrim Office, Madinah Munawwarah, in their own interest. If the pilgrims fail to reach Jeddah / Madinah Munawwarah airport in time and miss the specified flight, the HCol shall not be responsible for their return journey and such pilgrims shall also not be entitled to any refund. Such pilgrims shall have to make their own arrangements, at their own risk and cost, for their return journey.

### 19.3.3 City Check-in:

Airlines shall provide City check-in services during return journey. Baggage will be collected from the pilgrims in their respective buildings at Makkah and Madinah for each flight 24 to 30 hours in advance.

NOTE: HCol makes arrangements for journey in its capacity as Charterers through Ministry of Civil Aviation. The HCol cannot, therefore, accept any liability for damage, loss, injury, accident, delay or any other irregularity, which may occur on account of negligence or

default of the persons concerned with the arrangements. The HCoI also accepts no responsibility for losses or additional expenses due to delays or changes in the running of the flight and any other services, unfavourable weather conditions, strike, civil/political disturbances, war, quarantines, natural calamities or technical snags of the aircraft. All such losses or expenses must be borne by the pilgrims. The HCoI reserves the right to cancel or postpone flights due to insufficient load or any other reasons.

#### 20. DURATION OF STAY IN THE KINGDOM OF SAUDI ARABIA:

The duration of stay of the pilgrims in the KSA is about 30 to 40 days. It may vary as per schedule provided by the airlines and approved by regulatory authorities. The accommodation units in Makkah Mukarramah are hired by the CGI for the entire Haj season and not on daily rental basis. The rate charged is for the entire Haj season irrespective of the duration of stay. Hence all the pilgrims are charged uniformly. Accordingly the pilgrims are not entitled for any refund based on the duration of stay or any deficiencies.

#### 21. <u>DEATHS IN KINGDOM OF SAUDI ARABIA</u>:

- 21.1 In case of death, due to natural causes or accident, burial rituals will be performed as per prevailing practice in KSA. The original Death Certificate is sent directly to next of kin of deceased pilgrim by CGI, after completion of Haj season.
- 21.2 Insurance claim of a pilgrim who dies in KSA in a Road Traffic Accident (RTA), will be settled by Insurance Company through HCol. Besides, Saudi Government also pays death compensation to the pilgrims who die in RTA.

#### 22. BAGGAGE:

#### 22.1 Standard Baggage:

The pilgrims can carry at the most two suitcases and a hand bag of the weight and sizes mentioned below only, to be used for both Outward and Inward journey.

Number of pieces	Weight	Size
Two (2) suitcases	upto 22 kg. each	(Lengh+Breadth+Height) 158cm maximum total dimensions
One(1)bag	Upto 10 kg	55 cm x 40 cm x 23 cm

Baggage items other than the specified suitcases and handbag should not be carried. HCol will not be responsible for extra baggage. Non-compliance may lead to cancellation of Haj journey and forfeiture of the entire amount deposited at any stage of journey.

**Note**: Pilgrims must record their Cover Number, Name, Address, Flight Number & Embarkation Point on baggage by bold marker pen for easy identification. In the absence of these markings, tracing of any missing baggage would become difficult.

#### 22.2 Zam Zam Water:

The pilgrims should not carry Zam Zam cans separately at the time of return from KSA. KSA authorities will seize baggage in the Airport if Zam Zam or any prohibited items are found in the baggage. Zam Zam can of 5 liters shall be provided to every pilgrim at their disembarkation point by the airlines.

#### 23. LOST BAGGAGE CLAIM PROCEDURE:

At the time of boarding the flight in India and KSA pilgrims should obtain baggage tags from the Airlines after handing over the check-in baggage. Pilgrim must insist for baggage tag. Upon arrival if baggage is missing or damaged, following should be done:

- i) Pilgrim should approach the Airline's lost baggage desk nearest to baggage area.
- ii) The Airlines should be shown the tag of missing/damaged baggage to lodge a complaint.

- iii) The Property Irregularity Report (PIR) should be filled, submitted to Airlines and a copy retained by the pilgrim.
- iv) A complaint may be filed with Airlines directly for claim of lost baggage or compensation from Airlines, together with all relevant travel documents, after waiting for lost baggage till the last flight.
- v) The last date for making a claim for lost baggage shall be **20.10.2018**.

#### 24. <u>INSURANCE CLAIM PROCEDURE :</u>

HCoI arranges for compensation/insurance for its pilgrims. The cases of Cash (SR) / Baggage loss are settled by the CGI, Jeddah after proper scrutiny relating to genuineness/ admissibility of the claim. The pilgrims have to approach the General Welfare Wing of the Indian Haj Pilgrims Office Main Office at Makkah / Madinah and present the report. In case of accidental death/disability, the insurance claims are settled through the Insurance Company by HCoI. The documents are obtained from CGI, Jeddah and forwarded to the Insurance Company for settlement of claims. In case of hospitalization/disability, HCoI also bears the cost of pilgrim's repatriation to India in wheel chair /stretcher. The insurance coverage commences with the landing of pilgrims in KSA and ceases to operate once the pilgrims leave KSA.

#### 25. BANNED ITEMS AND OTHER RESTRICTIONS:

- i) Carrying any inflammable articles viz. kerosene, petrol, stove etc. in any form is prohibited. Any pilgrim found carrying any of these articles, will invite legal punishment.
- ii) The import of Khash-khash, Viagara-tablets, Sexual oil and cream, Synthetic Capore, Cystone, Khammera, Gutkha, Khaini, Gul, Pipermint or narcotics in any form into the KSA is banned. All the pilgrims are, therefore, advised in their own interest not to carry these items. Officials at Embarkation Points are authorized to stop carriage of banned / restricted items mentioned above. Pilgrims carrying such items will be arrested by KSA authorities in the Kingdom.
- iii) Government of KSA has banned carrying all political literature, photographs or pornographic material of any kind while visiting Saudi Arabia for Haj. Violation of these instructions, will invite severe punishment.
- iv) The Government of KSA has banned carrying of foodstuff, cooked or uncooked. Haj pilgrims are not permitted to carry oil, ghee, pickles, fish, sweetmeats, vegetables, fruit and similar articles etc., with them either in their personal baggage or otherwise. The Customs Authorities at Jeddah / Madinah or at the Indian Airport itself will confiscate such items and the pilgrims will have to face hardship. The pilgrims are, therefore, advised in their own interest not to carry the eatables with them while proceeding for Haj. As per the instruction of Saudi authorities cooking has been strictly prohibited in the buildings in Green Category in Makkah and in Madinah. The pilgrims have to make their own arrangements for meals, by purchasing from restaurants, hotels, etc.
- v) The pilgrims are advised not to carry their tickets / travel documents, extra cash, jewellery or other valuables while going to Mina. Cooking is strictly prohibited in Mina. Pilgrims should carry no gas ring / cooker / cylinder or kerosene stove or any inflammable articles to Mina.
- vi) The Government of KSA does not permit pilgrims to do business activity. Therefore carrying of any goods / articles in large quantity for commercial purpose is prohibited. Any pilgrim missing his / her flight on account of this restriction will be doing so on his / her own risk and the passage money of such pilgrim will be forfeited.
- vii) Any beggar in the guise of pilgrim proceeding to Haj through HCol will be dealt with strictly including cancellation/detention at any stage, with forfeiture of any amount deposited.

#### 26. REFUNDS:

In case of cancellation, refunds will be allowed after making following deductions:

Sr.No.	Date of receipt of cancellation	Deduction per pilgrim
1.	Upto 30th April, 2018	Rs.1,000/-
2.	From 1st May, 2018 to 31st May, 2018	Rs.5,000/-
3.	From 1st June, 2018 till the date of scheduled allotted flight	Rs.10,000/-
4.	Non - Reporter	Rs.20,000/-
5.	No Show / Missing flight after confirmation / collection of travel documents.	Rs.25,000/-

- i) These provisions will not, however, apply if cancellation is due to death of the pilgrim or very serious ailment / accident or pregnancy which renders the pilgrim unfit for travel. In such cases, only Rs.1,000/- will be deducted per pilgrim.
- ii) These provisions will not also apply to the accompanying family members of the pilgrim, whose cancellation is covered in sub-para (i) above. The family members here mean wife, husband, father, mother, son, daughter, sister and brother only. In such cases also, only Rs.1,000/- will be deducted per pilgrim.
- iii) Since charter tickets are non-transferable, no refund is payable even if return journey portion remains unutilized for any reason. Only as a special case, in case of death of a pilgrim in Saudi Arabia, nominee of deceased will be refunded one-way Air fare.
- iv) Non-reporter means a pilgrim who is allotted a flight but who does not report at the embarkation point. A pilgrim whose request for cancellation is received after departure of the allotted flight, will be treated as Non-reporter.
- v) For cancellations received upto 31st May, 2018, refund would be processed before Haj. All cancellations received thereafter shall be processed after completion of Haj season. Refund claims should be accompanied with copies of all pay-in-slips, Medical / Death certificate.
- vi) In case of payment made online, refund, if any, will be remitted to the source from where payment was initially made.

#### 27. <u>LEGAL STATUS</u>:

HCoI renders service to the pilgrims without any profit motive. The amount it collects from the pilgrims is for payment to the agencies concerned, in lieu of services and facilities they provide to the pilgrims except for the Miscellaneous Dues towards its administrative expenses and those of SHCs as indicated in para 14 C). HCoI, as such, does not come within the purview of Consumer Protection Act, 1986. The pilgrims, therefore, cannot claim any compensation from HCoI under Consumer Protection Act or under any other law for any deficiency in the service rendered and / or any act of commission and / or omission which is beyond the control of HCoI.

#### 28. **JURISDICTION**:

HCoI will not be responsible for any consequences that may occur because of postal delay, loss in transit, wrong delivery, etc. of the correspondence to and from HCoI.

The Courts of Greater Mumbai only shall exercise jurisdiction in all matters of dispute.

Sd/-

Place : Mumbai Date : 12th November, 2017. Chief Executive Officer
Haj Committee of India.

# **SOLEMN DECLARATION AND UNDERTAKING** for Reserved Category (Age 70+ applicant)

	in the street caregory (rigor or approximy	
I, M doh	, Mr./Mrs./Miss, Indido hereby solemnly declare on oath in the name of ALLAH that :	an citizen,
	<ol> <li>I have already attained the age of 70 years as on 14th November, 2017 and my date of per my International Passport is</li> </ol>	of birth as
2.	<ol> <li>I am also aware that Qurrah (draw of lots) will be held within the Reserved Ca applications received under the Reserved Category are more than the allotted Quo State. Hence, I shall not claim selection in such a situation as a matter of right.</li> </ol>	
3.	3. I have never proceeded for Haj either through Haj Committee of India or Priv Operator or by any other means. Thus, this is my first Haj journey in my entire life-tim detected at any stage that I have already performed Haj, my seat shall be cancelle stage and the entire amount deposited shall be forfeited.	ne. If it is
4.	4. Mr./Mrs./MissS/W/D/o, aged yea citizen who is my relative i.e. my Husband / Wife /Brother / Sister / Son / Daughter / Son-in-law / Dalaw/Grandson / Granddaughter / Nephew / Niece, shall be my companion.	rs, Indian aughter-in-
	5. I am aware that HCoI reserves the right to change the Embarkation Point opted by me. In such case abide by the decision of HCoI and shall not show any resentment, whatsoever, against the decision Date:	
	Place : Signature / Thumb impression of the applica	 ant
6.	<ol> <li>I/We undertake and mutually agree to take care of each other and belongings of e during entire Haj journey.</li> </ol>	
7.	7. I/We have read / understood the Guidelines for Haj 1439 (H) – 2018 (C.E.), specifi regard to eligibility (para – 4), payments and confirmation (para – 14), cancellation (para accommodation and facilities in Kingdom of Saudi Arabia (para–16), flight (para baggage (para – 22), refunds (para – 26) and undertake to abide by the same.	ara – 15),
8.	<ol><li>I/We authorize Haj Committee of India to procure Saudi Riyals on our behalf for d remittance to CGI.</li></ol>	isbursal /
9.	<ol> <li>I/We understand that Haj Committee of India works without profit motive and does r the provisions of Consumer Protection Act, 1985. Further, we understand that the Greater Mumbai only shall exercise jurisdiction in all matters of dispute.</li> </ol>	
10.	<ol> <li>I/We hereby authorize HCoI to send SMS on our Mobile Nos., even if I/We are registe DND registry.</li> </ol>	red under
11.	11. Particulars given by us in HAF, Solemn Declaration and Undertaking are true and correspond to the set of our knowledge. I/We do hereby affirm and declare that in case I/We have sum atterial information or given false / incorrect Declaration / Undertaking, HCoI shall amount deposited by us and we shall be liable for prosecution.	uppressed
12.	12. I/We are aware that HCoI reserves the right to change the Embarkation Point opted by me case, I/We shall be abide by the decision of HCoI and shall not show any resentment, whatsoever, a decision of HCoI.	
13.	13. I am ready to pay extra charges, as levied by the KSA Haj Authorities for endorsement of Haj visa.	
Date	Date :	
	Place : Signature / Thumb impression of the applicant (Age 70 + 1)	pilgrim)
<b>D</b>	D-44-	
	Date:	-i\
riac	Place : Signature / Thumb impression of the co-applicant (compar	iiion <i>)</i>

# solemn declaration and undertaking for General Category

I, Mr./Mrs./Miss	
S/W/D/o.	, Indian citizen, do hereby solemnly
declare on oath <b>in the name of ALLAH that</b> :	

- 1. I am aware that as per Government of India's policy a person can perform Haj only "Once in a life time" through Haj Committee of India.
- 2. I have never performed Haj through Haj Committee of India in the past and hence I am eligible to apply for Haj-2018, as per Guidelines of Haj-2018. I am aware that Repeaters are not eligible for Haj-2018 and if it is detected at any stage that I have already performed Haj through Haj Committee of India, my seat shall be cancelled and the entire amount deposited shall be forfeited.
- 3. I have read / understood the Guidelines for Haj 1439 (H) 2018 (C.E.), specifically with regard to eligibility (para 4), payments and confirmation (para 14), cancellation (para 15), accommodation and facilities in Kingdom of Saudi Arabia (para 16), flight (para 19), baggage (para 22), refunds (para 26) and undertake to abide by the same.
- 4. I authorize Haj Committee of India to procure Saudi Riyals on my behalf for disbursal / remittance to CGI.
- 5. I hereby authorize HCoI to send SMS on my Mobile Number even if I am registered under DND registry.
- 6. Particulars given by me in HAF, Solemn Declaration and Undertaking are true and correct to the best of my knowledge. I do hereby affirm and declare that in case I have suppressed material information or given false / incorrect Declaration / Undertaking, HCoI shall forfeit the amount deposited by me and I shall be liable for prosecution.
- 7. I am aware that HCoI reserves the right to change the Embarkation Point opted by me. In such case, I shall be abide by the decision of HCoI and shall not show any resentment, whatsoever, against the decision of HCoI.
- 8. I am ready to pay extra charges, as levied by the KSA Haj Authorities for endorsement of Haj visa.

Date:	
Place :	Signature / Thumb impression of the applicant.

# SOLEMN DECLARATION AND UNDERTAKING for REPEATERS in case of Mehram / Companion of age 70+ pilgrim

rs./Mi	ss, S/W/D/o,
	Indian citizen, do hereby solemnly declare on oath in the name of ALLAH that:
1.	I am aware that as per Government of India's policy, a person can perform Haj only "Once in life-time" through Haj Committee of India and that this condition is waived only for Mehrar (Male Member) and Companion of age 70+ pilgrims, if no other Mehram / Companion (who has not performed Haj through HCoI) is available and if he/she pays actual airfare as decided be Ministry of Civil Aviation.
2.	I hereby declare that I have performed Haj through Haj Committee of India in the past in the year(s)
3.	I declare that no other Mehram / Companion (who has not performed Haj through Ha Committee of India earlier) is available to accompany the following co-applicant(s):-
	(1)
	(2)
	(3)
4.	I am aware that if the concerned lady Pilgrim or 70+ Pilgrim cancel their Pilgrimage, then my seat as Repeater Pilgrim (accompanying the lady members and / or the 70+ Pilgrim/s) shall also be cancelled automatically.
5.	I am ready to pay ACTUAL AIR FARE, as decided by the Ministry of Civil Aviation.
6.	I have read / understood the Guidelines for Haj 1439 (H) $-$ 2018 (C.E.), specifically with regard to eligibility (para $-$ 4), payments and confirmation (para $-$ 14), cancellation (para $-$ 15) accommodation and facilities in Kingdom of Saudi Arabia (para $-$ 16), flight (para $-$ 19) baggage (para $-$ 22), refunds (para $-$ 26) and undertake to abide by the same.
7.	I authorize Haj Committee of India to procure Saudi Riyals on my behalf for disbursal remittance to CGI.
8.	I hereby authorize HCoI to send SMS on my Mobile Number even if I am registered under DNE registry.
9.	Particulars given by me in HAF, Solemn Declaration and Undertaking are true and correct to the best of my knowledge. I do hereby affirm and declare that in case I have suppressed material information or given false / incorrect Declaration / Undertaking, HCoI shall forfeit the amount deposited by me and I shall be liable for prosecution.
10.	I am aware that HCoI reserves the right to change the Embarkation Point opted by me. In such case, I shall be abide by the decision of HCoI and shall not show any resentment, whatsoever, against the decision of HCoI.
11.	I am ready to pay extra charges, as levied by the KSA Haj Authorities for endorsement of Haj visa.
Date	e:
Plac	e: Signature / Thumb impression of the applicant.


GUIDELINES AND HAJ APPLICATION FORMS FOR HAJ 1439 (H) - 2018 (C.E.)

# **Medical Screening and Fitness Certificate**

(To be submitted by the selected pilgrims only)

#### To be obtained from a registered Medical Practitioner MBBS / Government Doctor.

[The certifying doctors should ensure proper screening of the pilgrims and clearly recommend whether pilgrim is fit to perform haj or not.

Providing false information may lead to legal action/matter being reported to Medical Counsel of India against the medical practitioner].

1.	Cover	No.	:	
2.	Name		:	
3.	Father	's/Husband's Name	:	
	A.	Diabetic (Tick (√) as applicable)	:	Yes No No
	B.	Blood Pressure	:	High Low Normal
	C.	Past Medical History of	:	Hypertension / DM (Diabetes Mellitus) / IHD (Ischemic Heart Disease) / Stroke (Cerebrovascular accident) / Chronic renal failure / psychiatry diseases :
It is cer	tified th	at particulars mentioned al	bove	e are correct and the applicant is fit to undertake Haj journey.
				Name of the Doctor
				Registration No.
				Seal
Signat	ure / Thi	umb Impression of Applica	nt	Verified by Registered Medical Practitioner (with complete address, Seal & Signature)

# **CANCELLATION REQUEST FORM**

COVER NO.\_\_\_\_

**The Chief Executive Officer** 

Haj Committee of India, Haj House, 7-A, M.R.A. Marg (Palton Road), Mumbai - 400 001. **HAJ-2018** 

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		LIST OF THE EXECUTIVE OFFICER, STATE / UT HAJ CO	DMMITTEES
Sr.No.	Name of the State/UT	ADDRESS	Tel No. / Fax No./email
1.	ANDAMAN & NICOBAR ISLAND	The Statistical Officer & Executive Officer, A & N State Haj Committee Island, Dte. of Social Welfare Building, 2 nd Floor (R. No.309 & 310) Goalghar Junction, (P. B. No.148 H.P.O), Port Blair - 744 101.	Tel: 03192 - 233051 Fax: 03192 - 230781 anhaj.committee@gmail.com
2.	ANDHRA PRADESH	The Executive Officer, Andhra Pradesh State Haj Committee, 3rd Floor, Door No. 39-3-2, Mosque Street, Labbipet, Behind Anjaneya Jewellers, M.G.Road, Vijayawada - 520 010 Andhra Pradesh.	Tel / Fax : 0866 - 2471786 Toll Free No. : 18004257873 apstatehajcommittee@yahoo.co.in aphajcommittee@gmail.com
3	ASSAM	The Executive Officer, Assam State Haj Committee, Secretariat Complex, (Backside Treasury Office Dispur) F Block, Room No. 3, Post : Assam, Sachivalaya, Dispur, Guwahati - 781 006, Assam.	Telefax: 0361 - 2237296 shcassam@yahoo.in
4	BIHAR	The Executive Officer, Bihar State Haj Committee, Haj Bhavan, 34, Harding Road (Ali Imam Path), Patna - 800 001, Bihar.	Tel : 0612 - 2203315 / 2217072 Telefax : 0612 - 2201665 biharstatehajcommittee@gmail.com
5	CHANDIGARH	The Sub-Divisional Magistrate - Cum Co-ordinator, State/UT Haj Committee U.T. Chandigarh, Room No. 23, 1st Floor, Estate Office Building, Sector-17, Chandigarh - 160 001.	Tel: 0172 - 2700053 Fax: 0172 - 2704548
6	CHHATTISGARH	The Executive Officer, Chhattisgarh State Haj Committee, Near A.K. Memorial High School, Mukharjee Bada, Baeran Bazar,Chhattisgargh - 492 001.	Telefax: 0771-4266646 Fax: 0771-4049289 hajcom.cg@gov.in cghajcommittee@gmail.com
7	DADRA AND NAGAR HAVELI	The Member Secretary / Resident Deputy Collector, Dadra & Nagar Haveli State Haj Committee, Collector Office, Silvasa 396 230, Dadra and Nagar Haveli.	Tel: 0260 - 2642787 / 2642106 Fax: 0260 - 2642340
8	DAMAN & DIU	The Deputy Collector and Executive Officer, Daman & Diu State Haj Committee, Administration of Daman & Diu, Office of the Collector, Daman - 396 220.	Tel: 0260 - 2230922 / 2230698 Fax: 0260 - 2230049
9	DELHI	The Executive Officer, Delhi State Haj Committee, Haj Manzil, Turkman Gate, Asaf Ali Road, New Delhi - 110 002.	Tel: 011 - 23230507 Fax: 011 - 23234041 delhistatehajcommittee@gmail.com
10	GOA	The Executive Officer, Goa State Haj Committee & Under Secretary(Home), Government of Goa, Aman Complex, Opp. Santos Engineering Works, Aquem, Maegaon - 403 601, Goa.	Tele. Fax: 0832 - 2772444 / 2772844
11	GUJARAT	The Executive Officer, Gujarat State Haj Committee, Block No.08, 8th Floor, Sachivalaya, Gandhinagar- 382 010, Gujarat.	Tel: 079 - 23250987 / 23277182 23254265 / 22180410 hajcommitteegujarat@yahoo.com
12	HARYANA	The Executive Officer, Harayana State Haj Committee, & Secretary to Government of Haryana, Home-II Department, Room No. 50 -B, 6th Floor, Harayana Civil Secretariat, Chandigarh - 160 001, Haryana.	Tel: 0172 - 2740229 Fax: 0172 - 2740526 haryanahaj@gmail.com haryana.state@yahoo.in
13	HIMACHAL PRADESH	The Deputy Secretary (Home) & Executive Officer, Himachal Pradesh State Haj Committee, Home "C" Department, 4th Floor, Room No. 405, Armsadale Building, Secretariat, Shimla - 171 002, Himachal Pradesh.	Tel: 0177 - 2626450 / 2621907 Fax: 0177 - 2621154
14	JAMMU & KASHMIR	The Executive Officer, Jammu & Kashmir State Haj Committee, J&K Baitul Hujjaj (Haj House), Bemina, Srinagar- 190 017, Jammu & Kashmir.	Tel: 0194 - 2495365 Fax: 0194 - 2495367 jkstatehaj@gmail.com
15	JHARKHAND	The Executive Officer, Jharkhand State Haj Committee, Audrey House, Kankee Road, Ranchi - 834 004, Jharkhand.	Tel: 0651 - 2283100 Fax: 0651 - 2400890 jharkhandstatehajcommittee@yahoo.co.in

16	KARNATAKA	The Executive Officer, Haj Bhavan, Sy. No.57/17, Thirumanehalli, Next to KNS College, R.K. Hegde Nagar Kogilu Road, Bengaluru - 560 064, Karnataka.	Tel : 080 - 28567673 Fax : 080 - 28567681 info@karhaj.in
17	KERALA	The District Collector & Executive Officer, Kerala State Haj Committee, Haj House, Calicut Airport, P.O. Mallapuram - 673 647, Kerala.	Tel : 0483 - 2710717 / 2717571 Fax: 0483 - 2717572 keralahajcommittee@gmail.com
18	LAKSHADWEEP	The Executive Officer, Union Territory Haj Committee of Lakshdweep, Indira Gandhi Road, Kavaratti Island, Kavaratti 682 555, Lakshadweep	
19	MADHYA PRADESH	The Executive Officer, Madhya Pradesh State Haj Committee, Gram Singerholi, Behind Gulmohar Garden, Airport Road, Bhopal - 462 036, Madhya Pradesh	Tel: 0755 - 2530139 Fax: 0755 - 2538039 mpshcbhopal@yahoo.in
20	MAHARASHTRA	The Executive Officer, Maharashtra State Haj Committee, Saboo Siddique Musafirkhana, Ground Floor, Room No.6 & 7, Lokmanya Tilak Marg, Mumbai - 400 001, Maharashtra	Tel: 022 - 22626786 Fax: 022 - 22678679 mshc@indiatimes. com maharashtrashc@gmail.com
21	MANIPUR	The Executive Officer, Manipur State Haj Committee, Old Guwahati High Court Complex, North A.O.C., Imphal - 795 001, Manipur.	Telefax: 0385-2454586/2461063 manipurstatehajcommittee.@gmailcom
22	ODISHA	The Executive Officer, Odisha State Haj Committee, Old Secretariat, Cuttack - 753001, Odisha.	Fax: 0671 - 2306038 / 2301185
23	PUDUCHERRY	The Executive Officer, Puducherry State Haj Committee, No. 1, Yanam Venkatachalapillai Street, Puducherry - 605 001.	Tel: 0413 - 2233254 / 2343268 Fax: 0413 - 2222344 pondicherrystate@yahoo.in
24	PUNJAB	The Principal Secretary (Home), Govt. of Punjab & Executive Officer, Punjab State Haj Committee, Room no.9, 7th Floor, Sector 21, Punjab Civil Secretariat, Chandigarh - 160 001, Punjab.	Tel : 0172 -2748519 pbshc@yahoo.co.in
25	RAJASTHAN	Deputv Secretary (Home) Cum - Executive Officer, Rajasthan State Haj Committee, Home (GR-III) Department (Government Secretariat), Jaipur - 302 005, Rajasthan.	Tel : 0141 - 2227016 Telefax : 0141 - 2227016 rajasthanstatehajcommittee@gmail.com
26	TAMIL NADU	The Executive Officer, Tamil Nadu State Haj Committee, 3rd Floor, Rosy Tower, No. 13 (Old No.7), Mahathma Gandhi Road, (Nungambakkam High Road), Chennai-600 034, Tamil Nadu.	Tel: 044 - 28252519 Fax: 044-28276980 tnshc.chennai@gmail.com
27	TRIPURA	The Executive Officer, Tripura State Haj Committee, Secretariat Complex, Agartala - 799 001, Tripura.	Tel 0381-2325841 Fax: 0381 - 2327583
28	TELANGANA	The Executive Officer, Telangana State Haj Committee, A.P. Haj House, Razzak Manzli, Public Garden Road, Nampally, Hyderabad-500 001, Telangana	Tel: 040-23298793 Fax: 040-23236310 telanganastatehajcommittee@gmail.com
29	UTTARPRADESH	The Executive Officer, Uttar Pradesh State Haj Committee,10 -A, Vidhan Bhavan Marg, Lucknow - 226 001, Uttar Pradesh	Tel: 0522 - 2620980 Tel/ Fax: 0522 - 2622458 shcuplko@rediffmail.com
30	UTTARAKHAND	. The Executive Officer, Uttarakhand State Haj Committee, Haj House, Piran Kaliyar, Roorkee, Haridwar - 247 667, Uttarakhand.	Tel/ Fax : 01332 - 297520 ukshcommittee@yahoo.com
31	WEST BENGAL	The Executive Officer, West Bengal Haj Committee, 26 - B, Dilkhusha Street, Haj House (Baitul Hujjaj), Kolkata - 700 017, West Bengal.	Tel: 033 - 22903617 Fax: 033 -22870274 / 22903617 wbshc2011@gmail.com

## **HAJ COMMITTEE OF INDIA**

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#### GENERAL INSTRUCTIONS FOR FILLING HAJ APPLICATION FORM (HAF)

- A) Before filling the HAF, read the Guidelines for Haj-2018.
- B) HAF should be filled in ENGLISH BLOCK LETTERS only.
- C) HAFs for Haj-2018 can be submitted from 15.11.2017 till 07.12.2017.
- D) **Column-wise instructions:**

Column 2

Column 1 : Tick the applicable category.

Reserved Category refers to applicants of age 70+ with one companion.

All other applicants are covered in General category. Reserved category applicants

have to give additional information regarding companion.

Embarkation Point: The pilgrims are free to choose any one Embarkation Point out of the two specified in column no.3 and 4 in the table at page No.13 & 14 against their

district and has to pay Airfare accordingly. Fares given on the page 13 & 14 are fare of Haj - 2017 for guidelines only. Actual airfare of 2018 will be decided by tender

process which will be different.

Column 3 Tick the desired accommodation category. Details in para 16 of Guidelines.

Note that for Haj-2017, the Haj amount payable for Green category was

Rs.2,34,000 (approx) and for Aziziya it was Rs.2,00,000 (approx)

Column 4 Enter name of Cover Head who has to be an adult male. He shall be responsible for

all communications / payments / refunds. All members of a Cover must be close

family members.

Column 5 Fill applicant's details as per passport.

Qualification should be one of the following:

Aalim / Mufti, Graduate, Matriculation (SSC), Post Graduate, Primary, Under

Graduate (HSC)

Occupation should be one of the following:

Business, Cultivation Doctor, Government Service, House Wife, Professional,

Private Service, Retired, Student, Others.

Fill complete and correct postal address / mobile number / e-mail id. Column 6

Column 7 Fill complete details of nominee of the applicant.

Column 8 Fill details of Mehram, in case of lady pilgrims only.

Column 9 If applicant is a permissible Repeater (refer para 2 of Guidelines) tick Yes, otherwise No.

Column 10 Fill details of bank account of Cover Head.

Column 11 If all applicants of the Cover want to perform Adahi (Qurbani) through IDB, tick Yes,

otherwise No.

Column 12 Tick mark only ONE language for Haj Guide.

Column 13 If applicant is an NRI, tick Yes, otherwise No.

Column 14 If applicant is a Shia pilgrim opting for Johfa as Meegat, tick Yes, otherwise No.

#### Submit complete HAF to State / UT Haj Committee concerned, with following enclosures, as applicable. -E)

- Original International Passport / Self attested photocopy of valid International Passport (as applicable)
- Proof of address: If address is same as in the Passport no additional document is required. Otherwise a Photocopy of any one of the following is to be attached.-

Ration Card, Driving License, Electricity Bill, Telephone Bill, Water Bill, Gas connection, Election Commission Photo ID card, Income Tax Assessment order, Employee's Identity Card, Aadhar Card,

- iii) Original Bank pay-in-slip,
- iv) Copy of cancelled cheque / bank passbook,
- v) Solemn Declaration (as applicable).

## **HAJ COMMITTEE OF INDIA**

1. CATEG	<u> </u>	<b>v.</b> /	Tial	k (a)	/) 26					LIC	JAI	101	<u>N F</u>	OI	RM I	-01	<u> </u>	AJ	- 14	<del>139</del>	) (H	) - /	201	8 (	CE)	)	1		—		—	—	
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Fill complete and correct postal address / mobile number / e-mail id. Column 6

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## **HAJ COMMITTEE OF INDIA**

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All other applicants are covered in General category. Reserved category applicants

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Qualification should be one of the following:

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Occupation should be one of the following:

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Fill complete and correct postal address / mobile number / e-mail id. Column 6

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- Original International Passport / Self attested photocopy of valid International Passport (as applicable)
- Proof of address: If address is same as in the Passport no additional document is required. Otherwise a Photocopy of any one of the following is to be attached.-

Ration Card, Driving License, Electricity Bill, Telephone Bill, Water Bill, Gas connection, Election Commission Photo ID card, Income Tax Assessment order, Employee's Identity Card, Aadhar Card,

- iii) Original Bank pay-in-slip,
- iv) Copy of cancelled cheque / bank passbook,
- v) Solemn Declaration (as applicable).

## **HAJ COMMITTEE OF INDIA**

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(PAY-IN-SLIP to deposit Rs.300/- per pilgrim and maximum of Rs.1,200/- only)

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### **HAJ COMMITTEE OF INDIA**

Bait-ul-Hujjaj (Haj House), 7-A, M.R.A. Marg (Palton Road), Mumbai - 400 001.

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(PAY-IN-SLIP to deposit Rs.300/- per pilgrim and maximum of Rs.1,200/- only)

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## **HAJ COMMITTEE OF INDIA**

Bait-ul-Hujiai (Hai House) 7-A M R A Marg (Palton Road) Mumbai - 400 001

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ACCOUNT NO	.32175020010 "Fee	Type 25"	BANK R	EFERENCE NUMBER	
AMOUNT OF : A	dvance Haj Amount / Ba	alance Haj Amount		Date of Deposit :	2018
HAJ COVER NU	MBER :			Mobile Number	
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Bait-ul-Hujjaj (Haj House), 7-A, M.R.A. Marg (Palton Road), Mumbai - 400 001

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Deposited by

**Branch Stamp with Signature**